

Jackson County Public Library

208 Church St N, Ripley, WV 25271 323 Virginia St. Ravenswood, WV 26164
Phone:(304) 372-5343 Fax:(304) 372-7935 Phone:(304) 273-5343 Fax:(304)273-5395

Jackson County Public Library Board of Trustees Meeting Minutes February 20, 2020 5:30pm Ravenswood, WV 26164

1.) Call to Order:

Suzy McGinley called the meeting to order at 5:39pm. Katrena Ramsey seconded. Motion passed.

Present: Suzy McGinley, Grace Arthur, Savanna Whited, Katrena Ramsey, John Faria, Library Director, Angie Howard, Ravenswood Branch Manager, Jamie Sheppard, Library Bookkeeper.
Absent: Denise Toler

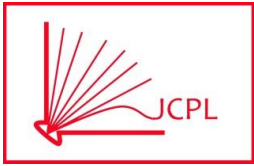
2.) Review of the Minutes

January 16, 2020 minutes were reviewed. Katrena Ramsey made a motion to approve. Savanna Whited seconded. Motion passed.

3.) New Business:

A.) WVLN Update.

Director Faria gave an update on the WVLN. He discussed Senator Carmichael's support



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for the WVLN and JCPL. He informed the Board about the establishment of five standing committees and the Swank Movie License.

B.) Online Banking

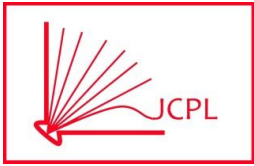
Katrena Ramsey made a motion to approve Online Banking. Savanna Whited seconded. Motion passed.

C.)Development Plan 2018-2021

Director Faria reviewed the current Development Plan with the Board. Katrena Ramsey encouraged efforts to try to start the Friends Group again. There was discussion about a Rip the Raven costume. Discussion about the long term plans for the Bookmobile. The Board also discussed the Library Reading Garden they suggested using the FFA Chapter Green House, the Master Gardeners, WVU Extension Office to do free plantings.

D.) Personnel Salaries

Board reviewed previous Personnel salary analysis from November 2018. Board instructed Director Faria to do an updated analysis based on current personnel salaries.



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E.) FY 21 Budget

Director Faria informed the Board he will start working on the FY 21 Budget and have a rough draft by the March meeting. The Board wants the Collection Materials section of the Budget itemized.

F. Personnel Policy

Director Faria informed the Board the Personnel Policy revision was almost complete just a few job descriptions had to be updated. The Board will review it at the next meeting.

4.) Executive Session

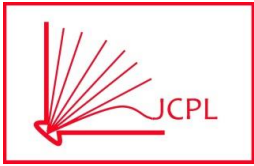
Katrena Ramsey made a motion to go into Executive Session at 6:24pm. Suzy McGinley seconded. Motion passed.

An employee matter was discussed.

Suzy McGinley made a motion to go out of Executive Session at 6:41pm. Katrena Ramsey seconded. Motion passed.

5.) Financial Report

The Financial Report was tabled to the next meeting because the bank reconciliations have to be completed. The completed part of the Report was given to the Board as well as the Annual Audit by Perry & Associates.



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5.) Public Comment: None

6.) Communication and Correspondence: None.

Adjourn:

Suzy McGinley made a motion to adjourn at 6:40pm.
Denise Toler seconded. Motion passed.

Next Meeting will be on Thursday 19, 2020 at 5:30pm at
Ripley.

Suzy McGinley
President

Savanna Whited
Secretary