



Jackson County Public Library

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Jackson County Public Library Board of Trustees Meeting Minutes July 23, 2020 Ravenswood, WV 26164

1.) Call to Order:

Suzy McGinley called the meeting to order at 6:19pm.
Present: Suzy McGinley, Denise Toler, Grace Arthur, Savannah Whited, John Faria (Library Director), Angela Howard (Ravenswood Branch Manager) Jamie Sheppard (Accountant).

2.) Review of Minutes:

A.) June Minutes – Board has reviewed the minutes in Dropbox. Denise Toler made a motion to pass the minutes. Grace Arthur 2nd the motion. Motion passed.

3.) New Business:

A.) Reopening Report Update

John Faria and Angie Howard stated that everything has been going well.

B.) Governor's Mask Order/Summersville PL Incident

Per the Governors order on masks, the Jackson County Public Libraries are asking patrons to wear a mask when entering the building and have also posted signs. Due to Summersville incident, John Faria has instructed staff to call the police if needed when they feel at risk.

C.) New Staff

John Faria stated that all new staff is now currently working and doing a great job.

D.) Ravenswood Roof Leak

The board stated that the repairs needed at the Ravenswood be written up and advertised in the paper for branch, so contractor's may bid on them. John Faria is going to contact Webanco to inquire about the endowment fund for financing the repairs.

E.) FY 2020 Annual Report

John Faria stated that this is due on August 14th and he will be working on this to turn into the WV Library Commission. Once completed he will upload to Dropbox for review.

F.) WV Reads Update

We will be paying an extra for an increase in eBooks. This will be reviewed at a later date when it is due.

G.) WVLN Update

Discussed the WV Library Consortium and the fees involved. Fees will be due in November and will be discussed at the October meeting.

H.) WC Library Cooperative MoU Update

This is up for renewal. John Faria is going to sign and submit. It is a free cooperative that is renewed yearly.

**4.) Financial Report:
Jamie Sheppard, gave report.**

Jamie Sheppard had the financial reports uploaded to dropbox for. Grace Arthur made the motion to approve the financial report on the condition that John Faria would check on the state grant account about the differences between the QuickBooks report and the bank statements. Denise Toler 2nd the motion. Motion Passed.

**5.) Public Comment:
None**

Adjourn:

Grace Arthur made a motion to adjourn at 7:54 pm. Savanna Whited 2nd the motion. The meeting adjourned.

Next meeting on Thursday August 20, 2020 at 6:00pm at Ravenswood.

Suzy McGinley
Board President

Savanna Whited
Secretary