



Jackson County Public Library

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Jackson County Public Library Board of Trustees Meeting Minutes June 18th, 2020 Ripley, WV 25271

1.) Call to Order:

Suzy McGinley called the meeting to order at 6:04pm.
Present: Suzy McGinley, Denise Toler, Grace Arthur (by phone), Savanna Whited, Katrena Ramsey, John Faria (Library Director), Angela Howard (Ravenswood Branch Manager) Jamie Sheppard (Accountant).

2.) Review of Minutes:

- A.) May 6th Minutes – Special Budget meeting minutes
Denise Toler made a motion to approve the special budget meeting minutes. Katrena Ramsey 2nd the motion. Motion passed.
- B.) May 21st Minutes – Add Items
- A.) *FY Budget draft* – “Association Dues Discussed”
- 4.) B.) *Remote Work Policy change* “reopening policy” to “remote work policy”
- C.) *Patron Requests/SRP Books* “patron requests will be delegated out to staff members”
- Katrena Ramsey made a motion to approve the May 21st meeting minutes, with the changes stated. Denise Toler 2nd the motion. Motion passed.

3.) Old Business:

A.) FY Budget Draft

Denise Toler made a motion to approve the FY 21 Budget with corrections. Katrena Ramsey 2nd the motion. Motion passed.

4.) New Business:

A.) Reopening Report

Denise Toler submitted the receipts for the plexiglass materials and stated that the labor was donated.
Director Faria stated that the reopening of both the Ravenswood and Ripley Libraries have gone well.

B.) New Staff

Director Faria stated that they have hired 3 new staff members.

5.) Financial Report:

Jamie Sheppard had all of the financial reports uploaded to dropbox for review. Katrena Ramsey made a motion to approve the financial reports from May 2020. Denise Toler 2nd the motion. Motion Passed.

6.) Public Comment:

Melissa stated that Bob Aaron from WCHS came to the library that day and interviewed her about the reopening of the libraries, if we wanted to watch for it on the news that night.

7.) Excutive Session:

Katrena Ramsey made a motion to go into executive session at 6:50pm Denise Toler 2nd the motion.

Katrena Ramsey made a motion to go leave executive session at 7:10pm Denise Toler 2nd the motion.

Adjourn:

Katrena Ramsey made a motion to adjourn at 7:12pm. Denise Toler seconded. The meeting adjourned.

Next meeting on Thursday July 23, 2020 at 6:00pm at Ravenswood.

Suzy McGinley
Board President

Savanna Whited
Secretary